

Fairfax Center Recreation Association, Inc.
Board of Directors Meeting
Thursday, June 9, 2011
Approved on July 14, 2011

Board Members Present

Deb Walker
Sigrid Ebert
Laks Ranganathan
Meredith Jones

Board Members Absent

Vinay Panjabi

Others Present

Mike Feuti Recording Secretary, Minute-By-Minute
Nancy O'Connell Property Manager, Service First Management

I. WELCOME NEW BOARD MEMBERS

The two presidents of the member HOAs were present and introduced themselves.

II. MINUTES

The minutes from the May Board meeting were reviewed, discussed and amended. The minutes will be posted to the HOA's websites in the future.

MOTION: Deb moved, Meredith seconded, to approve the May 2011 Board meeting minutes as amended. The motion passed unanimously (4-0-0).

III. OWNER ISSUES/INPUT

An owner spoke about the parking spaces and was looking for an update as to the condition of the signs. The signs are currently inaccurate. They should read 9:00 a.m. to 9:00 p.m. There was a brief discussion of this item. There was no decision made about signage. A towing agreement needs to be established before further action can be taken. There is also an issue about future paving to be done.

The Board will sign a towing agreement with Henry's Towing Company. Henry's will be asked to remove the existing signs. The pavement will be marked in place of the signs. The agreement was reviewed and decisions were made about specific items in the agreement. There was a discussion on patrolling being done by the towing company. It was decided that there would not be patrolling by the towing company. Towing will be done by call in request.

Notices need to be sent out after the asphalt job has been completed. There was a brief discussion on when to begin enforcing the towing policy. It was decided to begin enforcement of the towing policy on July 1, 2011. It was suggested to have the pool stamp a card with the date for the purpose of allowing parking during events and use of the Clubhouse. The Board also discussed that the lifeguards need to check pool passes

Minute-By-Minute

and this will become more important if the parking validation needs to be stamped by the guards.

Options for the pavement markings were discussed. The sign will read: "FCRA Use Only. Towing Enforced. 9:00 a.m. – 9:00 p.m. Please call if towed." The pavement will be marked "FCRA". Placement of the two signs was discussed. They will be placed in the middle with arrows pointing out in either direction. The signs will be white with black text. A total of 28 spaces will be marked and identified.

Spending by FCRA was also discussed. Prioritizing spending and coordination with the three HOAs was suggested. Under budget money by FCRA was discussed. FCRA is set up to manage the pool and the Clubhouse; therefore under budget money should be returned to the three HOA's.

MOTION: Sigrid moved, Laks seconded, to accept the towing proposal by Henry's. The motion passed unanimously (4-0-0).

IV. FINANCIAL MANAGEMENT

Status of Operations – May 2011: Ms. O'Connell discussed the CD purchases. There were changes made due to a better return rate having become available. The Board approved the changes that were made.

The significant variances in the management report were discussed. Clubhouse rental is \$550 below the budgeted amount. Printing expenses is \$885 over budget. The net effect is a surplus \$5,223.

It was asked if Wescott Ridge HOA had ever paid what they owed. They have made their payments. They do not make their payment until receiving payment from the subgroups. The process was described by Ms. O'Connell. If this situation occurs the bylaws state that the member will lose their vote. If this ever happened, it would need to be referred to an attorney.

V. CONTRACTOR SERVICES

The irrigation system was powered up in May and was somehow turned off afterwards. It has since been reset.

MOTION: Deb moved, Sigrid seconded, to set the September meeting as the deadline for making decisions on recommendations to be suggested by Naveen and Vinay on holiday lighting. The motion passed unanimously (4-0-0).

It was noted that capital improvements need to be voted on by all member HOAs.

Sigrid mentioned that the pool clock needs to be replaced. She will purchase a replacement.

MOTION: Deb moved, Laks seconded, to purchase a replacement pool clock at a cost not to exceed \$50. The motion passed unanimously (4-0-0).

Sigrid also noted that there are three broken pool umbrellas that should be replaced.

MOTION: Sigrid moved, Meredith seconded, to replace the three broken umbrellas. The motion passed unanimously (4-0-0).

There is \$4,000 in the budget for social activities. An email was distributed asking for suggestions. There was a discussion on what has been done previously. The Board needs to determine if a party will be held and how it will be handled. What has been done in the past was discussed. A date also needs to be determined if the party is to be held. Potential costs and a budget were also discussed.

Meredith suggested each Board member come up with a proposal on how to have the party for the best cost and to encourage community involvement and to come back with suggestions at the next Board meeting.

MOTION: Laks moved that all discussion of the party cease until next meeting. The motion FAILED for lack of a second.

The plan will be developed for 200 people by each Board member and evaluated at the next Board meeting.

MOTION: Sigrid moved, Laks seconded, to delay the party. The motion passed unanimously (4-0-0)

VI. COMMITTEE REPORTS

No Committee Reports were presented.

VII. OLD BUSINESS

No old business was discussed.

VIII. NEW BUSINESS

No new business was discussed.

IX. ADJOURNMENT

Fairfax Center Recreation Association

June 9, 2011

Page 4

**MOTION: Deb moved, Sigrid seconded, to adjourn the Board meeting at 8:36 p.m.
The motion passed unanimously (4-0-0).**